



**INTERNATIONAL SCHOOL OF HELSINGBORG
PARENTS AND TEACHERS ASSOCIATION
AGM / Annual General Meeting**



Notice of Annual General Meeting

Date of meeting: Friday 31. May 2024

Start: 8:15 pm

End: 9:15 pm

Location: ISH PYP Conference room

Agenda

1. Opening and Welcome

- Chairperson welcomes the Participants

2. Election of PTA Board Member


- Vote for PTA Chairperson
- Vote for PTA Secretary
- Vote for PTA Treasurer

3. Designation of the new PTA Board Member

4. Other Topics & Questions

5. Meeting Closure

Date of meeting: 31-05-2024
Commenced: 08:25
Concluded: 09:15
Venue: ISH PYP Conference Room

Topic	Discussion/Decision	Responsible
Chairman Report	<p>Kimberly opened the meeting and gave general instructions. Quorum and constitution explained.</p> <p>Kimberly explained her reason for stepping down. The attendees and board extend a huge thank you for all the work done over the time Kimberly was on the board. Her roles as secretary and chairperson were valuable in reestablishing the PTA in the community post COVID.</p>	Kimberly
Attendees	<ul style="list-style-type: none"> ● Kimberly Fischer ● Ryan Inkley ● Homeria Joshaghani ● Michael Mc Aneney ● Kristina Pettersson ● Martin Bornebusch ● Huong Ngujen ● Tomo Morimoto ● Lina von Seth ● Miranda Melov Medavic <p>Via Proxy</p> <ul style="list-style-type: none"> ● Sibel Sayin (Kimberly Fischer) ● Ankit Gupta (Ryan Inkley) <p>Via Zoom</p> <ul style="list-style-type: none"> ● Jadine Inkley ● Anuradha Pawar ● Satyajit Jena 	
Treasurer Report	<p>Update on account - We have had multiple donations and our account has positive movement. Spring fair was a significant contribution to the PTA funds.</p> <p>PTA has donated a significant amount back to the school. The previous large donation was 20 000 SEK in 2022, we donated 60 375 SEK for 2024. Please see the report attached for year 2023 and January to May 2024  FINANCIAL REPORT-May2024.pdf</p>	Sibel reported via Ryan

<p>Voting</p>	<p>In accordance with the constitution voting can be done in person and via proxy. Two proxy votes were established.</p> <p>The quorum was established with all voting board members represented, Sibel proxy Kimberly, and multiple parents via Zoom and in presence.</p> <p>Nominations:</p> <p style="padding-left: 40px;">Chair: Martin Bornebusch, Ankit, Ryan Inley</p> <p style="padding-left: 40px;">Secretary Ryan Inkley</p> <p style="padding-left: 40px;">Treasurer: Sibel Sayin</p> <p>The nominations were accepted and a discussion about the board and responsibilities commenced.</p> <p>Ryan Inkley explained the constitution description of the positions and some of the extended positions available to be included in the board. Please see the constitution and attached document.</p> <p>📄 Roles and Responsibilities of PTA Board Memb...</p> <p>Sibel is probably going to move back and is waiting for permits to be finalised, this means that a replacement will have to be made for treasurer in the near future. A few decisions for a new Treasurer were discussed. Nominations need to be made and a new position voted on in the new school year.</p> <p>From the discussion and candidates presented the following was decided to be voted on; Chairperson, Secretary, Treasurer and adding the role of Event coordinator to the board.</p> <p>Voting:</p> <p>Votes were taken and the board was unanimously voted in as follows.</p> <p style="padding-left: 40px;">Chair: Martin Bornebusch</p> <p style="padding-left: 40px;">Secretary Ryan Inkley</p> <p style="padding-left: 40px;">Treasurer: Sibel Sayin</p> <p>The position of Event coordinator was established by unanimous vote. The nomination for the position is Ankit and will be voted in at the commencement of the new year if he accepts.</p> <p>All positions were accepted.</p>	<p>Michael</p>
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<p>General Business</p>	<p>Martin asked questions about the restructure and projection analysis of the school.</p> <p>The schools newsletter has emphasised the staff that are leaving and those that are retained, including Fritids.</p> <p>The discussion included:</p> <ul style="list-style-type: none"> - Number projections - Payment per child adjustments - Staff retention - Quality as a priority - Budgeting - Personal planning 	<p>Martin, Ryan, Michael, Prenilla</p>
<p>Closing</p>	<p>Meeting closed by New and Old Chairperson at 9 :15</p>	